

# How to Update Your LIBOR/MLS Profile

1. Log into the Internet Member Services portal. Go to: <http://ims.mlsli.com/> and log in with your Stratus ID & Password.



## Home to LIBOR and MLS Internet Member Services

Convenient way to access your membership account and pay your LIBOR membership dues and MLS bills online. In addition, you can register for RPAC and make a contribution to RPAC, or view/modify your personal membership information.

Secure online payments instantly! Use LIBOR and MLS Internet Member Services from anywhere you have Internet access.

The image shows the login form on the website. It has two input fields: 'Stratus ID' with the value '132605' and 'Stratus Password' with masked characters '.....'. Below the password field is a note '(must be lowercase)'. There is a checkbox with the text 'I have read and agree to the terms of use'. A 'Submit' button is located below the checkbox. A red arrow points to the 'Stratus ID' field, another red arrow points to the 'Stratus Password' field, and a third red arrow points to the 'Submit' button. Below the 'Submit' button is a link that says 'Forgot your password?'.

2. Once logged into the IMS, click on the "Personal Information" link under the "Personal Services" header.

## Member Services Menu

Services for John Doe (ID: 132605)

### Personal Services

[Pay your LIBOR Bill Here](#)

[Education History/Modify Confirmed Registrations](#)

[Pay your MLS Bill Here](#)

[Contribute to RPAC](#)

[Personal Information](#)



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3. You can now update your information, like your e-mail address, website, home address, phone number, fax number, etc.

**Internet Info**

Association E-mail:  ←

Association e-mail is for internal use only and will not be transmitted to NAR

NAR/State E-mail:  ←

Enter the e-mail address that you want us to send to NAR.

Web Page:  ←

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**Home Address**

Attn/Care Of:  ←

Street Address:  ←

City, State, Zip:    ←

(Note: No update will be made if you blank out any existing address, city, state or zip code)

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**Phones**

Home Phone:  -  -  ← (Note: No update will be made if you blank out any existing home phone information)

Personal Fax:  -  -  ←

Contact Phone:  [Select Contact Phone](#) [Additional Phone Info](#)

(Your Contact Phone Number will appear on various rosters and displays)

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**Preferences**

|                                   |                                    |                                     |                                       |
|-----------------------------------|------------------------------------|-------------------------------------|---------------------------------------|
| Preferred Media<br>Mail           | Preferred Address<br>Office        | Preferred Fax<br>Personal           | Mail Publications to<br>Office Mail   |
| Preferred Billing Method<br>Email | Include my phone on rosters<br>Yes | Include my address on rosters<br>No | Include on E-mail mailing list<br>Yes |

**Please note:** When updating your "Web Page," you must include the "Http://"

4. When you're done making changes, click on the "Submit" button at the bottom of the page and your records will be updated with us.